



2004 -2005 Year End Report

Online Training Workshops
May 4 and May 10, 2005



Questions

- E-mail

MDE-YER@michigan.gov during or after the telecast

- Phone

Direct questions after the telecast to:

(517) 373-8642



Training Materials

- www.michigan.gov/mde
- Click on "Programs and Offices"
- Click on "Grants Coordination & School Support"
- Click on "What's New"



Agenda

- How to Access the Year End Report
- How to Enter the Year End Report Online
- How to Submit and Certify the Year End Report
- How to submit cost percentage data and documentation explaining significant cost changes

Requirements to Use the Online Year End Report

- A computer with an Internet connection
- A web browser
 - Microsoft Internet Explorer and Netscape versions 4.0 (or higher)
 - Microsoft Internet Explorer version 6.0 is the recommended browser for using YER
 - You can download the latest version of Microsoft IE or Netscape by going to:

<http://home.netscape.com/download/>

<http://www.microsoft.com/windows.ie/default.asp>

- A completed School Meals Program Security Access Form

Michigan Department of Education
Grants Coordination and School Support
School Meals Program
MEIS Security Access Form

This form is required for each person requesting Level 3 "Enter/Certify" security access rights to any of the following Michigan Education Information System (MEIS) applications:

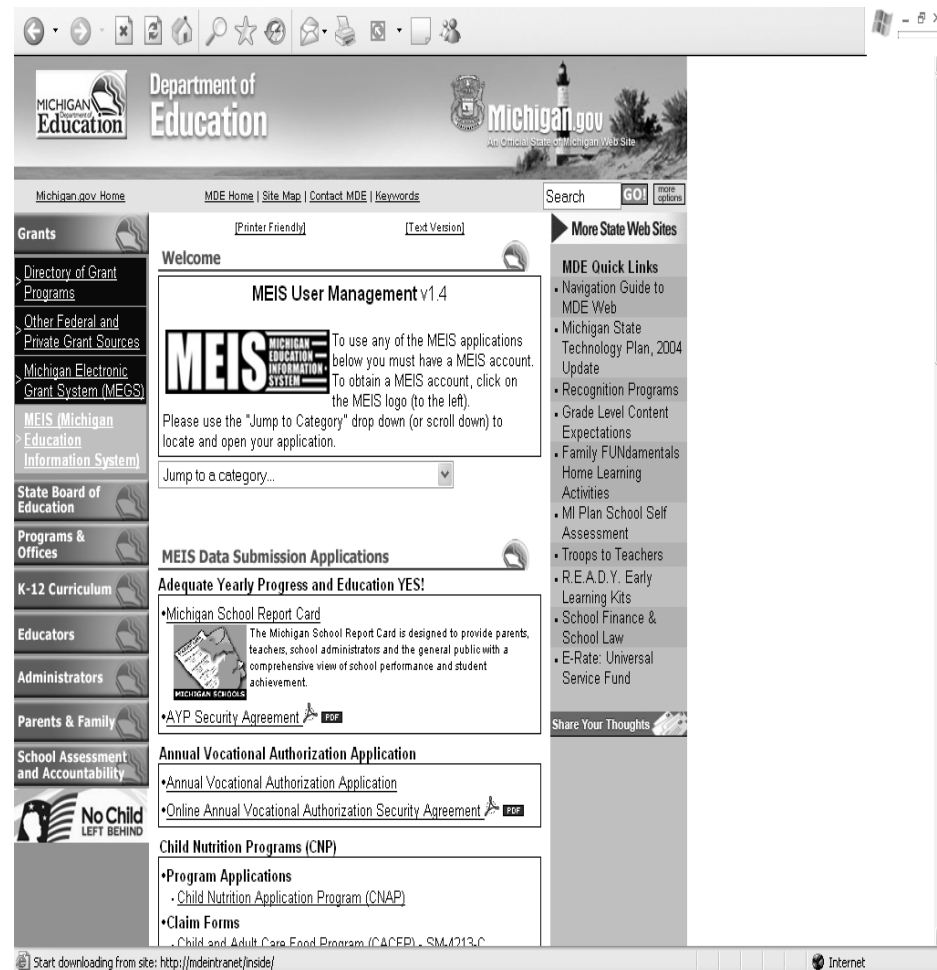
- **CNAP** - Child Nutrition Application Program
- **Claim for Reimbursement** - SM-4012-SL
- **Verification on Summary Report (SFARS)**
- **Year End Report** - SM-4012-A/R *
- Application/Renewal for School Year 2005/06
- Claim Forms for School Year 2005/06
- Verification Results for School Year 2005-2006
- Report for School Year 2004/05

Each different or additional designee must complete and submit a separate copy of this form. A new form must be submitted for a replacement designee whenever the individual below is no longer authorized. Each designated individual with Level 3 "Enter/Certify" security access rights has the authority to grant Level 1 "Read Only" or Level 2 "Enter/Edit" rights to other individuals within their organization.

School District/Organization Name		Agreement Number
1. Designated Individual (Cannot be an employee of a Food Service Management Company) I agree to protect my user identification and password from unauthorized use and understand that all activity under my user ID is my responsibility. I further understand that by reporting School Meals Program data on MEIS I am certifying that the data is true and correct, that records are available to support it and that it is in accordance with the terms of the existing Agreement.		
Signature	Date	*A MEIS Account Number
Print Name	Telephone Number	
* If you HAVE already established an MEIS account, enter the existing account number above. DO NOT CREATE ANOTHER ONE. - If you do NOT have an MEIS account number, go to: http://tracenet.mde.state.mi.us and click on the MEIS logo box on the top of the screen. Click on "Create an MEIS Account" and follow instructions. Check: If you are a:		
_____ Replacement Designee Name of replaced designee to be removed from security access		
2. Level 3 "Enter/Certify" Security Access Rights Check the MEIS Application(s) and corresponding authority for the above named Designated Individual.		
MEIS Application:	Authority:	
_____ CNAP	Bind the School Food Authority to the laws, regulations, policies and rules of the National School Lunch/Commodity Distribution, School Breakfast, Special Milk, and Afterschool Snack Programs	
_____ Claim Form	Enter/Certify School Meals Program claim data	
_____ Year End Report	Enter/Certify School Meals Program food service cost and revenue data *The Year End Report is not required for schools operating under the Special Milk Program	
_____ Verification Report	Enter/Certify School Meals Program verification summary data for the National School Lunch and School Breakfast Program	
3. Authorization by Superintendent or Administrator I attest that the above named individual has the authority indicated in Part 2.		
Signature of Superintendent or Administrator		Title
Print Name		Date
4. Mail or fax form to: Roby Dixon, MDE, GCSS, P.O. Box 30508, Lansing, MI 48909 Fax: (517) 373-4022		

Accessing the Online Year End Report

- Web site is scheduled to go live June 20, 2005
- You will access the web site by going to the Michigan Education Information System (MEIS):
<http://michigan.gov/meis>
- Scroll down to Child Nutrition Programs (CNP)
- Click on "Year End Report School Meals Program SM-4012-A/R"



Accessing the Online Year End Report

- Use your MEIS User ID and Password to login to Year End Report Program



The screenshot shows a web browser window with the title "SCHOOL MEALS PROGRAM YEAR END REPORT". The browser's address bar and toolbar are visible at the top. The main content area has a dark header with the title. Below the header, there is a box labeled "IMPORTANT" with the following text: "Prior to entering data on the Year End Report all claims for School Year 2004/05 must be submitted and processed for payment. If you have received payment for all of these claims proceed to the Login. If not, please submit any 2004/05 claims including the June or May/June combined claim before completing the report." To the right of this box is a "Login" section with two input fields: "User" and "Password", and an "Enter" button. At the bottom of the page, there is a note: "It is recommended this application be viewed with Microsoft Internet Explorer 4.0 or greater. Netscape users may have difficulty viewing some portions." The browser's status bar at the bottom shows "Done" and "Internet".

SCHOOL MEALS PROGRAM YEAR END REPORT

IMPORTANT

Prior to entering data on the Year End Report all claims for School Year 2004/05 must be submitted and processed for payment. If you have received payment for all of these claims proceed to the Login. If not, please submit any 2004/05 claims including the June or May/June combined claim before completing the report.

Login

User :

Password:

It is recommended this application be viewed with Microsoft Internet Explorer 4.0 or greater. Netscape users may have difficulty viewing some portions.

Done Internet

Main Page

- Access the Cost Allocation Percentage Table
- Access the Cost Allocation Sheet
- Access the Revenue and Balance Sheet
- Meal Cost Difference Justification
- Certify the Year End Report



The screenshot shows a web browser window displaying the 'SCHOOL MEALS PROGRAM YEAR END REPORT' application. The browser's address bar shows the URL 'http://www.schmeals.com/'. The application's header includes a navigation menu with links: 'Help', 'Reports', 'Add User', 'User Management', and 'Logout'. The main content area is titled 'MAIN PAGE' and contains a form with the following fields and controls:

- Sponsor:** A text input field followed by a 'Select' button.
- School Year:** A dropdown menu currently showing 'July 1, 2004 - June 30, 2005'.
- Type:** A dropdown menu currently showing 'Regular', followed by a 'Set Type' button.
- Final Due Date:** A label indicating 'Final Due Date: July 31, 2005'.

The browser's status bar at the bottom shows 'Done' and 'Internet'.

- Percentage data entered to two (2) decimal places
- Use the tab key
- Work in Progress
- Error messages

SCHOOL MEALS PROGRAM YEAR END REPORT

[Help](#) |
 [Main Page](#) |
 [Logout](#)

COST ALLOCATION PERCENTAGE TABLE

Sponsor: CALUMET PUBLIC SCHOOLS (31030)
 School Year: 2004 / 2005

Cost Categories	Total Cost Allocation Percentage						
Percentage data in Columns D - J will be used to allocate cost from Column C into Columns D - J of the online Cost Allocation Sheet	School Lunch Program	Special Milk Program	School Breakfast Program	Afterschool Snack Program	A la Carte	Catering & Other Functions	Fruit & Vegetable Program
	D	E	F	G	H	I	J
1. Salaries (Food Service Related)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2. Employee Benefits	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3. Contract Services (Not Utilities)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4. Transportation Supplies	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5. Supplies and Other Materials	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8. Depreciation	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9. Food Cost	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Done

Internet

Entering Percentage Data

- Cost Allocation Worksheet
- Columns D-I or D-J
- Lines must equal 100%

The screenshot displays a web application titled "SCHOOL MEALS PROGRAM YEAR END REPORT". It includes a navigation bar with "Help", "Main Page", and "Logout" links. The main content area is titled "COST ALLOCATION PERCENTAGE TABLE" and specifies the "Sponsor: CALUMET PUBLIC SCHOOLS (31030)" and "School Year: 2004 / 2005".

Cost Categories <small>Percentage data in Columns D- J will be used to allocate cost from Column C into Columns D- J of the online Cost Allocation Sheet</small>	Total Cost Allocation Percentage						
	School Lunch Program	Special Milk Program	School Breakfast Program	Afterschool Snack Program	A la Carte	Catering & Other Functions	Fruit & Vegetable Program
	D	E	F	G	H	I	J
1. Salaries (Food Service Related)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2. Employee Benefits	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3. Contract Services (Not Utilities)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4. Transportation Supplies	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5. Supplies and Other Materials	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8. Depreciation	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9. Food Cost	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

At the bottom of the table are "Submit" and "Cancel" buttons.

Cost Allocation Sheet- Points to Know

- Use whole numbers only
- Use the tab key
- Work in Progress
- Read Only Cells
- Error messages

SCHOOL MEALS PROGRAM YEAR END REPORT

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COST ALLOCATION SHEET

Sponsor: CALUMET PUBLIC SCHOOLS (31030) School Year: 2004 / 2005

Indirect Cost Rate:

Total Cost			Cost Categories	Total Cost Allocation						
Paid From Food Service	Paid From Other Funds	Total Cost Columns (A+B)	Totals from Column C will be automatically allocated into Columns D - J	School Lunch Program	Special Milk Program	School Breakfast Program	Afterschool Snack Program	A la Carte	Catering & Other Functions	Fruit & Vegetable Program
A	B	C		D	E	F	G	H	I	J
			1. Salaries (Food Service Related)							
			2. Employee Benefits							
			3. Contract Services (not Utilities)							
			4. Transportation Supplies							
			5. Supplies and Other Materials							
			6. SUBTOTAL							
			7. Indirect Cost (Rate x Line 6)							
			8. Depreciation							
			9. Food Cost							
			10. Total Cost (Sum of Lines 6-9)							
11. Total Number of Reimbursable Meals Served for School Year 2004 / 2005				77561		38117				
12. PER MEAL COST (Line 10 / Line 11)										

*** Click Save button after entering or amending report data ***

Done Internet

Entering Cost Data

- Unrestricted Indirect Cost Rate
- Columns A and B
- Columns D – I or D – J
- Sum of Lines 1 – 5
- Line 6
- Sum of Lines 7 – 10
- Line 11, Reimbursable Meals
- Line 12, Per Meal Cost

SCHOOL MEALS PROGRAM YEAR END REPORT

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COST ALLOCATION SHEET

Sponsor: CALUMET PUBLIC SCHOOLS (31030) School Year: 2004 / 2005

Indirect Cost Rate:

Total Cost			Cost Categories	Total Cost Allocation						
Paid From Food Service	Paid From Other Funds	Total Cost Columns (A+B)	Totals from Column C will be automatically allocated into Columns D - J	School Lunch Program	Special Milk Program	School Breakfast Program	Afterschool Snack Program	A la Carte	Catering & Other Functions	Fruit & Vegetable Program
A	B	C		D	E	F	G	H	I	J
			1. Salaries (Food Service Related)							
			2. Employee Benefits							
			3. Contract Services (Not Utilities)							
			4. Transportation Supplies							
			5. Supplies and Other Materials							
			6. SUBTOTAL							
			7. Indirect Cost (Rate x Line 6)							
			8. Depreciation							
			9. Food Cost							
			10. Total Cost (Sum of Lines 6-9)							
11. Total Number of Reimbursable Meals Served for School Year 2004 / 2005				77561		38117				
12. PER MEAL COST (Line 10 / Line 11)										

*** Click Save button after entering or amending report data ***

Done Internet

Revenue and Balance Sheet- Points to Know

- Use whole numbers only
- Use the tab key
- Work in Progress
- Read Only cells
- Error Messages

SCHOOL MEALS PROGRAM YEAR END REPORT

Help | Main Page | Logout

REVENUE AND BALANCE SHEET

Sponsor: CALUMET PUBLIC SCHOOLS (31030) School Year: 2004/ 2005

(Report Whole Dollars Only)

1. BEGINNING BALANCE (balance from last year's audit report)	\$		
2. School Meals Program Revenue (student payments for Meals/Milk)	\$		A la Carte Total Cost Allocation (From Cost Allocation Report, Cell H10)
3. A la Carte Revenue	\$		0
4. Catering Revenue	\$		0
5. Federal Revenue (reimbursement)	\$	194808	Catering Total Cost Allocation (From Cost Allocation Report, Cell I10)
5a. 2004 Breakfast Payment Reconciliation	\$	0	
6. State Revenue	\$		
31d School Lunch: 2005 Total Revenue	\$	0	
2004 Prior Year Adjustment (+ or -)	\$	0	
State Supplemental:	\$		
2004 Breakfast Payment	\$	0	
7. Fund Modifications(+ or -)	\$		
8. Miscellaneous	\$		
9. Total Revenue(sum of lines 2 through 8)	\$		
10. Total Funds Available (line 1 plus line 9)	\$		
11. Expenses(from Cost Allocation sheet, cell A10)	\$	5000	
12. Capital Outlay	\$		
13. Total Expenditures (line 11 plus line 12)	\$		
14. Ending Balance(line 10 minus line 13)	\$		

**** Click Save button after entering or amending report data ****

Save

Done Internet

Revenue and Balance Sheet

- Beginning Balance
- School Meals Program Revenue
- A la carte Revenue
- Catering Revenue
- Federal Revenue
- Breakfast Reconciliation Payment
- State Revenue

SCHOOL MEALS PROGRAM YEAR END REPORT

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REVENUE AND BALANCE SHEET

Sponsor: CALUMET PUBLIC SCHOOLS (31030) School Year: 2004/ 2005

(Report Whole Dollars Only)

1. BEGINNING BALANCE (balance from last year's audit report)	\$	
2. School Meals Program Revenue (student payments for Meals/Milk)	\$	
3. A la Carte Revenue	\$	0
4. Catering Revenue	\$	0
5. Federal Revenue (reimbursement)	\$	194808
5a. 2004 Breakfast Payment Reconciliation	\$	0
6. State Revenue	\$	
31d School Lunch: 2005 Total Revenue	\$	0
2004 Prior Year Adjustment (+ or -)	\$	0
State Supplemental:		
2004 Breakfast Payment	\$	0
7. Fund Modifications(+ or -)	\$	
8. Miscellaneous	\$	
9. Total Revenue(sum or lines 2 through 8)	\$	
10. Total Funds Available (line 1 plus line 9)	\$	
11. Expenses(from Cost Allocation sheet, cell A10)	\$	5000
12. Capital Outlay	\$	
13. Total Expenditures (line 11 plus line 12)	\$	
14. Ending Balance(line 10 minus line 13)	\$	

**** Click Save button after entering or amending report data ****

Save

Revenue and Balance Sheet

- Fund Modifications
- Miscellaneous Revenue
- Expenses
- Capital Outlay
- Ending Balance

SCHOOL MEALS PROGRAM YEAR END REPORT

Help | Main Page | Logout

REVENUE AND BALANCE SHEET

Sponsor: CALUMET PUBLIC SCHOOLS (31030) School Year: 2004 / 2005

(Report Whole Dollars Only)

1. BEGINNING BALANCE (balance from last year's audit report)	\$		
2. School Meals Program Revenue (student payments for Meals/Milk)	\$		A la Carte Total Cost Allocation (From Cost Allocation Report, Cell H10)
3. A la Carte Revenue	\$		0
4. Catering Revenue	\$		0
5. Federal Revenue (reimbursement)	\$	194808	Catering Total Cost Allocation (From Cost Allocation Report, Cell I10)
5a. 2004 Breakfast Payment Reconciliation	\$	0	
6. State Revenue			
31d School Lunch: 2005 Total Revenue	\$	0	
2004 Prior Year Adjustment (+ or -)	\$	0	
State Supplemental:			
2004 Breakfast Payment	\$	0	
7. Fund Modifications(+ or -)	\$		
8. Miscellaneous	\$		
9. Total Revenue(sum or lines 2 through 8)	\$		
10. Total Funds Available (line 1 plus line 9)	\$		
11. Expenses(from Cost Allocation sheet, cell A10)	\$	5000	
12. Capital Outlay	\$		
13. Total Expenditures (line 11 plus line 12)	\$		
14. Ending Balance(line 10 minus line 13)	\$		

**** Click Save button after entering or amending report data ****

Save

Meal Cost Difference Justification

- Per Meal Cost
- Compared to SY 2003-04 Year End Report
- Enter information in screen
- Click on "Save"

The screenshot shows a web browser window displaying the 'SCHOOL MEALS PROGRAM YEAR END REPORT' application. The interface includes a navigation bar with links for 'Help', 'Reports', 'Add User', 'User Management', and 'Logout'. The main content area is titled 'MAIN PAGE' and contains several input fields and buttons. The 'Sponsor' field is set to '31030' with a 'Select' button. The 'School Year' dropdown is set to 'July 1, 2004 - June 30, 2005'. The 'Type' dropdown is set to 'Fruit/Vegetable' with a 'Set Type' button. The 'Fruit & Vegetable Revenue' field is set to '0' with a 'Set' button. Below these fields, it displays 'CALUMET PUBLIC SCHOOLS (31030)' and 'Final Due Date: July 31, 2005'. There is a section for 'Forms' with links to 'Cost Allocation Percentage Table', 'Cost Allocation Sheet', and 'Revenue And Balance Sheet'. A 'Meal Cost Difference Justification' section features a large text area for input and a 'Save' button. At the bottom, a 'Message(s)' section contains a warning: 'The per meal cost for lunch and/or breakfast has significantly changed when compared to your school's Year End Report from SY 2003-04. Please recheck the costs you have allocated to each program to ensure that the report you have submitted is correct. If you have rechecked your costs and the report being submitted is correct, please enter detailed information explaining why your costs have significantly changed.'

SCHOOL MEALS PROGRAM YEAR END REPORT

Help | Reports | Add User | User Management | Logout

MAIN PAGE

Sponsor : 31030 School Year : July 1, 2004 - June 30, 2005

Type : Fruit/Vegetable

Fruit & Vegetable Revenue: 0

CALUMET PUBLIC SCHOOLS (31030) Final Due Date: July 31, 2005

Forms :

[Cost Allocation Percentage Table](#)
[Cost Allocation Sheet](#)
[Revenue And Balance Sheet](#)

Meal Cost Difference Justification:

Message(s):

The per meal cost for lunch and/or breakfast has significantly changed when compared to your school's Year End Report from SY 2003-04. Please recheck the costs you have allocated to each program to ensure that the report you have submitted is correct. If you have rechecked your costs and the report being submitted is correct, please enter detailed information explaining why your costs have significantly changed.

Certifying the Year End Report

- Return to Main Page
- Click on "Certify"

The screenshot shows a web browser window displaying the "SCHOOL MEALS PROGRAM YEAR END REPORT" application. The interface includes a navigation bar with links for "Help", "Reports", "Add User", "User Management", and "Logout". The main content area is titled "MAIN PAGE" and contains several input fields and buttons for data entry. The "Sponsor" field is set to "31030" with a "Select" button. The "School Year" is set to "July 1, 2004 - June 30, 2005". The "Type" is set to "Fruit/Vegetable" with a "Set Type" button. The "Fruit & Vegetable Revenue" is set to "0" with a "Set" button. Below these fields, the text "CALUMET PUBLIC SCHOOLS (31030)" and "Final Due Date: July 31, 2005" are displayed. A section titled "Forms:" lists three links: "Cost Allocation Percentage Table", "Cost Allocation Sheet", and "Revenue And Balance Sheet". A "Meal Cost Difference Justification:" section contains a text area with the following text: "Per meal cost has significantly changed from per meal cost reported on the Year End Report from SY 2003-04. Enter detailed information explaining why these costs have significantly changed from the previous school year." A "Save" button is located to the right of the text area. At the bottom, a "Message(s):" section displays the message "The report must be certified. Click on Certify button." with a "Certify" button.

SCHOOL MEALS PROGRAM YEAR END REPORT

Help | Reports | Add User | User Management | Logout

MAIN PAGE

Sponsor: 31030 Select School Year: July 1, 2004 - June 30, 2005

Type: Fruit/Vegetable Set Type

Fruit & Vegetable Revenue: 0 Set

CALUMET PUBLIC SCHOOLS (31030) Final Due Date: July 31, 2005

Forms:

- [Cost Allocation Percentage Table](#)
- [Cost Allocation Sheet](#)
- [Revenue And Balance Sheet](#)

Meal Cost Difference Justification:

Per meal cost has significantly changed from per meal cost reported on the Year End Report from SY 2003-04. Enter detailed information explaining why these costs have significantly changed from the previous school year.

Save

Message(s):

The report must be certified. Click on Certify button.

Certify



Amending the Year End Report

- Cost Allocation Percentage Table
- Cost Allocation Sheet
- Revenue and Balance Sheet
- Modify Meal Cost Difference Justification, if applicable
- Recertify the Year End Report
- Print a copy of the Year End Report

Year End Report Due Date



Report must be submitted
online via the Michigan
Education Information
System by July 31, 2005



Amended Year End Report Due Date

Amended report must be submitted
online via the Michigan Education
Information System by
August 31, 2005.

SCHOOL MEALS PROGRAM YEAR END REPORT

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COST ALLOCATION PERCENTAGE TABLE

Sponsor: CALUMET PUBLIC SCHOOLS (31030)

School Year: 2004 / 2005

Cost Categories Percentage data in Columns D- J will be used to allocate cost from Column C into Columns D- J of the Online Cost Allocation Sheet	Total Cost Allocation Percentage						
	School Lunch Program	Special Milk Program	School Breakfast Program	Afterschool Snack Program	A la Carte	Catering & Other Functions	Fruit & Vegetable Program
	D	E	F	G	H	I	J
1. Salaries (Food Service Related)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
2. Employee Benefits	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
3. Contract Services (Not Utilities)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
4. Transportation Supplies	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
5. Supplies and Other Materials	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
8. Depreciation	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
9. Food Cost	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

SCHOOL MEALS PROGRAM YEAR END REPORT

[Main Page](#) | [Logout](#)

COST ALLOCATION SHEET

Sponsor: CALUMET PUBLIC SCHOOLS (31030)

School Year: 2004 / 2005

Indirect Cost Rate:

Total Cost			Cost Categories	Total Cost Allocation						
From Food Service	Paid From Other Funds	Total Cost Columns (A+B)	Totals from Column C will be automatically allocated into Columns D - J	School Lunch Program	Special Milk Program	School Breakfast Program	Afterschool Snack Program	A la Carte	Catering & Other Functions	Fruit & Vegetable Program
A	B	C		D	E	F	G	H	I	J
			1. Salaries (Food Service Related)							
			2. Employee Benefits							
			3. Contract Services (Not Utilities)							
			4. Transportation Supplies							
			5. Supplies and Other Materials							
			6. SUBTOTAL							
			7. Indirect Cost (Rate x Line 6)							
			8. Depreciation							
			9. Food Cost							
			10. Total Cost (Sum of Lines 6-9)							
Total Number of Reimbursable Meals Served for School Year 2004 / 2005				77561		38117				
12. PER MEAL COST (Line 10 / Line 11)										

*** Click Save button after entering or amending report data ***

Save

Continue

Next Page

SCHOOL MEALS PROGRAM YEAR END REPORT

[Main Page](#) | [Logout](#)

REVENUE AND BALANCE SHEET

Sponsor: CALUMET PUBLIC SCHOOLS (31030)

School Year: 2004/ 2005

(Report Whole Dollars Only)

1. BEGINNING BALANCE (balance from last year's audit report)		\$ 0
2. School Meals Program Revenue (student payments for Meals/Milk)	\$	A la Carte Total Cost Allocation (From Cost Allocation Report, Cell H10)
3. A la Carte Revenue	\$	0
4. Catering Revenue	\$	0
5. Federal Revenue (reimbursement)	\$ 194808	Catering Total Cost Allocation (From Cost Allocation Report, Cell I10)
5a. 2004 Breakfast Payment Reconciliation	\$ 0	
6. State Revenue		
31d School Lunch: 2005 Total Revenue	\$ 0	
2004 Prior Year Adjustment (+ or -)	\$ 0	
State Supplemental:		
2004 Breakfast Payment	\$ 0	
7. Fund Modifications(+ or -)	\$	
8. Miscellaneous	\$	
9. Total Revenue(sum of lines 2 through 8)		\$ 194808
10. Total Funds Available (line 1 plus line 9)		\$ 194808
11. Expenses(from Cost Allocation sheet, cell A10)	\$ 0	
12. Capital Outlay	\$	
13. Total Expenditures (line 11 plus line 12)		\$ 0
14. Ending Balance(line 10 minus line 13)		\$ 194808

***** Click Save button after entering or amending report data *****

Save

MAIN PAGE

Sponsor : 31030

School Year : July 1, 2004 - June 30, 2005

Type : Fruit/Vegetable

Fruit & Vegetable Revenue: 0

CALUMET PUBLIC SCHOOLS (31030)

Final Due Date: July 31, 2005

Forms :

[Cost Allocation Percentage Table](#)

[Cost Allocation Sheet](#)

[Revenue And Balance Sheet](#)

Meal Cost Difference Justification:

Message(s):

The per meal cost for lunch and/or breakfast has significantly changed when compared to your school's Year End Report from SY 2003-04. Please recheck the costs you have allocated to each program to ensure that the report you have submitted is correct. If you have rechecked your costs and the report being submitted is correct, please enter detailed information explaining why your costs have significantly changed.

SCHOOL MEALS PROGRAM YEAR END REPORT

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Sponsor : 31030

School Year : July 1, 2004 - June 30, 2005

Type : Fruit/Vegetable

Fruit & Vegetable Revenue: 0

CALUMET PUBLIC SCHOOLS (31030)

Final Due Date: July 31, 2005

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[Cost Allocation Percentage Table](#)

[Cost Allocation Sheet](#)

[Revenue And Balance Sheet](#)

Meal Cost Difference Justification:

Per meal cost(s) have significantly changed from per meal cost(s) reported on the Year End Report from SY 2003-04. Enter detailed information explaining why these costs have significantly changed from the previous school year.

Message(s):

The report must be certified. Click on Certify button.

SCHOOL MEALS PROGRAM YEAR END REPORT

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Sponsor :

School Year :

Type :

Fruit & Vegetable Revenue:

CALUMET PUBLIC SCHOOLS (31030)

Final Due Date: July 31, 2005

Forms :

[Cost Allocation Percentage Table](#)

[Cost Allocation Sheet](#)

[Revenue And Balance Sheet](#)

Message(s):

The report must be certified. Click on Certify button.